

CHAPTER SEVEN

YOUTH REGISTRATION 12/22/01

THE DIVISION COMMISSIONERS SHALL BE RESPONSIBLE FOR THE REGISTRATION OF ALL PLAYERS UNDER THEIR JURISDICTION.

7.1 LEAGUE REGISTRATION

7.1.1 the local league registrar must forward a copy of all rosters with the following information to the *WVSA state office*.

1. Players name
2. Id#
3. Gender (male or female)
4. Date of birth
5. Address (street, city, state and zip)
6. Phone number
7. Registration date
8. Travel or recreational player status(r&t)

8.1 A travel player is a player who is primary rostered to a travel team.

8.1.1 A travel team is a team that does not meet the USYSA definition of a Recreation, Recreation Plus or Recreation All star team.

8.2 A Recreation player is a player who is primary registered to a recreation or recreation plus team and is not on a travel team.

8.3 Once a player has T status that status is locked in for one calendar year from the last time they play on a travel team.

9. *Primary or secondary team status (p&s)*

7.1.2 The local league registrar must submit the following to the state office by October 1 for each fall season and April 1 for each spring season

1. Current computer program disk
2. Paper copy of all rosters
 - A. Must be signed by the local registrar
With original signature
3. Youth division affiliation form
4. Check made payable to WVSA for fees
5. *Officers list form*

7.1.3 Local league registrars are to retain a copy of all information and to submit any and all transfers, adds, and drops to the WVSA state office. It is the local league registrar's responsibility to be certain that the rosters on file with the state association are correct and up to date.

7.1.4 Each local league, club or association must register their players using the current computer program approved by WVSA board

7.1.5 Each local league, club or association shall print us youth soccer membership pass cards for each of their registered players.

1. The coach of each team will hold the membership pass portion, with signatures and photos.
2. The membership portion of the **pass** card is to be given to the individual player.

7.2 Rosters

7.2.1 All leagues must keep up to date team rosters on file with the **WVSA office**.

7.2.2 Local league registrars are to issue a team roster with his/her signature to each coach of the league or club. This roster shall be in the coach's possession at all times.

7.2.3 Once a roster has been set, any changes to the roster fall under the add/transfer rules even if the league's season of seasonal year has not yet started.

7.2.4 Players cannot be switched from team to team without completing a transfer request using the player/team status form.

7.2.5 State stamped rosters are required for teams traveling to tournaments outside of West Virginia Soccer Association and teams entered in **all WVSA cups**.

Procedures for obtaining a state stamped roster:

Submit to the WVSA office a copy of the team roster as printed by the current computer program approved by WVSA board

1. That has been signed by the local registrar (do not submit a photo copy)
2. Send a self-addressed stamped envelope and a check payable to WVSA. For the proper fees

7.3 Out of state players (as per USYSA rule #4.2.2 & WVSA rule #2.1.4)

A player residing in another state must obtain permission **from both national state associations** prior to being placed on WVSA team roster.

7.3.1 A WVSA **player/team** status form must be completed for each player, and sent to the WVSA office, along with the appropriate fee.

7.3.2 ***Players who reside in national state associations [NSA] outside of WV must use their respective state's form along with the WVSA player/team status form.***

*All forms mentioned in this chapter may be found in the registration section of the WVSA administrative manual **or from the WVSA office**.

7.3.3 ***The WVSA office will process the paperwork and return it to the other state. The player may not be placed on a WVSA roster or participate with a WVSA team until the approved permission form has been received from the other state.***

7.4 WV players playing out of state

A WV player wishing to play in another state must obtain permission **from both national state associations** prior to being placed on a team roster in another state.

- 7.4.1 A completed WWSA **player/team** status form must be completed for each player, and sent to the WWSA office, along with a copy of the player's birth certificate, a completed player pass card and the appropriate fee.
- 7.4.2 *Players who wish to play in national state associations [NSA] outside of WV may be required to use the respective state's form along with the WWSA player/team status form*
- 7.4.3 *The WWSA office will process the paperwork and obtain permission from the other state.*

7.5 Teams playing out of state

Teams playing in leagues outside of WV must apply for permission from the **WWSA state office.**

- 7.5.1 The team status form is to be completed and submitted to the **WWSA state office.**
- 7.5.2 Teams must register their players with WV soccer association.
- 7.5.3 **Two copies of the** team roster must accompany the form along with a self addressed stamped envelope
- 7.5.4 Permission is granted on a team by team basis and must be renewed each seasonal year)
- 7.5.5 Teams playing league games in another state may need an additional set of player pass cards
- 7.5.6 No player pass cards stamped or issued by a national state association other than West Virginia will be accepted for WV cup competitions

7.6 International Clearance

FIFA article 33 requires that any player coming to the US from another country, after the age of 14, is required to have international clearance.

- 7.6.1 Any player, amateur or youth, who meets all four criteria listed below and wishes to participate on a wwsa team, must obtain an international clearance no matter how long they have been in the USA.
- 7.6.2 The completed form must be sent to the WWSA office with the proper USSF fee. No player meeting all four criteria may be placed on a roster or participate with a WWSA team until it has been granted by the foreign federation and us soccer or a waiver has been received.
- 7.6.3 Players under 17 years of age may request a waiver, filling out the waiver request form and sending it to the WWSA office along with the proper USSF fee.

7.7 Youth players playing in the amateur league (USSF rule #4.2.5)

- 7.7.1 Youth players playing in the amateur division (men's or women's) must apply for permission to play in the amateur division by completing and submitting the youth-amateur application to the WWSA office.

- 7.7.2 Permission must be granted before playing in an amateur game
- 7.7.3 Failure to obtain the proper permission may result in the youth player losing his/her eligibility for cup play and may have his/her insurance through WWSA declared null and void.
- 7.7.4 Amateur teams using youth players without proper permission may lose their “good standing” status and find itself liable for any injuries that the youth player may incur.

7.8 Youth Registration Codes

Each league is assigned a district and a league code. Each team and player has an identification number, which consists of the following:

State: wv14
District: as assigned
League: as assigned
Team number assigned by league-do not duplicate
Player number assigned by league-do not duplicate

7.9 Discipline

Any violation of the rules in this chapter will be investigated by the Vice President youth. The Vice President youth may hold a hearing or may refer the matter to the Appeals & Discipline committee for action. Violations may be punished with fines, suspensions or a finding of not in good standing.

7.10 amendments

These rules may be changed by majority vote at any meeting of the Board of Directors or WWSA membership.