

The information below will give WWSA members an overview of the YLUSA Program. This program will be put in place for use by ALL WWSA Travel Clubs for Fall 2008. All WWSA Clubs, Recreation and Travel will be a part of this program for Risk Management starting with Fall 2008. THERE WILL BE NO ADDITIONAL Cost FOR THIS PROGRAM ABOVE CURRANT FEE'S

Recreation clubs that wish to use all of the YLUSA systems may do so at a cost of \$250 per club per year.

WWSA Membership Services Director Jude Greene will be contacting all clubs with information concerning this program. You may email Jude [jude@wvsoccer.net](mailto:jude@wvsoccer.net) or Dave Laraba [dave@wvsoccer.net](mailto:dave@wvsoccer.net) with questions.

## **WVSA to Go Online To Assist Our Members and Increase Communication!**

The WVSA Board of Directors has approved for WVSA to move from the currently used software database services to Youth Leagues USA's online, real-time and single-source database services. Youth Leagues USA's online database services permits alleviating the need for discs to be sent to WVSA. Instead, data is entered and securely stored online and real-time. By utilizing a single-source database, our members will have additional quality services including e-mail communication to their respective members as well as the ability for WVSA to incorporate tracking and automation statewide by member organizations, players, and adult team officials.

WVSA proposes Youth Leagues USA's services based upon the following criteria:

- Single-source web-based solution
- Security
- Technology
- Infrastructure
- Proven
- Reliable
- Customized services
- Customer Support for our members
- References and recommendations made by other USYS organizations utilizing Youth Leagues USA's services including SRI, DYSA, EPYSA, NCYSA, SM, and VYSA
- Extensive analysis via demonstrations and meetings with Youth Leagues USA

WVSA Member Organization Benefits:

- Online Volunteer Risk Management registration vs. paper applications beginning Fall 2008 – single RM online application permits adding roles throughout the year as well as updating statewide contact information for RM registrants by simply updating one application!
- Online Organizational Membership Application including payment of affiliation fee, designating key board officials of organization, updating membership officials or member Club's organizational information such as website address, mailing address, etc. beginning 2008-2009 Soccer year
- Activate previously registered players of member Club's previous season's database beginning season #2 of member Club utilizing YLUSA WVSA Recreational services and year #2 for required competitive services.
- 2008-2009 Soccer Year - Input player paper applications received into the new database (Competitive will be mandatory for 2008-2009 Soccer Year and Recreational players will be optional for member organization)
- 2009-2010 Soccer Year - Accepting Online Player registration beginning with Fall 2008 season for those member Clubs that desire to accept online registration which automatically populates online database
  - Online Player Registration with customized fields and registration fees being paid directly to member Club, if online registration is desired by member Club
    - Mail-in check option with payment mailing instructions specific to each member Club
      - Tracking of unpaid registrants
      - E-mail unpaid registrants

- Mark payment received with auto e-mail generated to registrant informing payment has been received
  - Online Credit Card option with payment being directly deposited into member Club's checking account via the member Club's unique merchant account and Authorize.net gateway account
    - Member Club may contract with any merchant account provider desired; however, YLUSA does have a recommended merchant account provider that provides a single point of contact, streamlined application process, and volume-discount rates should you have a desire. Authorize.net is the required gateway provider.
- Tracking birth certificates outstanding of new players
- Tracking of RM Expiration date and Automation of RM registrant's background check file and format for RM registrants needing to be processed through Choicepoint
- Form Teams with ability to print pre-populated roster, passes, game day roster, player status form, audit report, and waiver form, if applicable
- Built-In E-mail communication system with multiple filters
- Audit Reports to permit automated tracking of the following:
  - Minimum/maximum number of team officials
  - Minimum/maximum number of players
  - Adds, drops, releases, and transfers by team type and age/sex group within team
  - Player age eligibility for WVSA Cups
  - County Exceptions
  - Birth Certificates not verified
  - Adult Risk Management application not processed
  - Tracking of player primary and secondary status
  - Tracking of roster approval and status
  - IC/IW requirements
  - Roster Freeze of participating teams in WVSA Cup play
- Financial Report
- Shirt Uniform Report
- Census Report with ability to shut down or wait list online registration for players by individual program (R or C) and individual age/sex groups within respective program.
- Information received report
  - Mark unpaid registrants with payments received with auto e-mail generated to registrant that has been marked received
  - Mark new registrants with birth certificates verified with auto e-mail generated to registrant that has been marked received
  - Mark Risk Management registrant background check approved or declined
- Download of raw data into simple Excel spreadsheet
- Option of multi-user access at varying levels of access to respective member Club's online database by authorized user's unique id and password
  - Primary Registration contact will have an id/pw file to provide other user(s) within their organization their 'position-defined access,' if desired by member Club, to assist in duties but with controls in place.
- Online E-Travel registration

Please keep in mind that any new system will take time to fully appreciate all of the benefits included and to make any adjustments needed now or on a continuous basis. We have total confidence that you will work with us to help alleviate the many hours invested by your membership association volunteers during the registration period. If they invest less time with paperwork, this means more time to invest with our future, the players!