

TAB B

SAMPLE NOTICE LETTER

*Sample Organization Member
1801 S. Prairie Ave.
Chicago, IL 60616*

January 5, 2006

BY OVERNIGHT DELIVERY

Joe Smith
123 Maple Lane
Chicago, Illinois, 60655

Dear Mr. Smith,

Sample Organization Member (“SOM”) has received an allegation that you have engaged in behavior that, if the allegations are true, would be a violation of SOM Rule 5.1 (Referee Abuse) and would also qualify as referee abuse under USSF Policy 531-9 (Misconduct Toward Game Officials). You are hereby charged with violation of both rules.

The alleged behavior took place at a Boys U-13 match on December 19, 2003 between Lakeside Bulldogs and Gold Coast Rampage. The referee report for the match indicates that you repeatedly disputed calls during the game, and then at the end of the game you approached the referee and told him you would “kick his butt.”

SOM will hold a hearing to consider these charges on **Saturday, January 31, 2006 at 10:00 a.m.** The hearing will take place here at SOM headquarters, located at 1801 S. Prairie Avenue, Chicago, Illinois. If you need directions, you may call the office at 312-555-1200.

SOM has requested that Robert Official, the referee from the match in question, appear at the hearing. SOM has also requested that Bill Sideline, the assistant referee, appear at the hearing.

You are directed to appear at the hearing to answer the charges against you. If you do not appear at the scheduled hearing, the hearing will proceed without you and a decision will be made without your testimony.

You may present evidence and testimony from witnesses at this hearing. Any written evidence must include five (5) copies for the use of the hearing panel members.

A parent or legal guardian must accompany any witnesses who are minors – there are no exceptions. You will have a time limit of thirty minutes to present evidence or testimony. Should you have any further questions about the hearing procedures, you should consult SOM Policy 6, which lays out all relevant procedural rules and which will govern this hearing. All SOM Bylaws and Policies are available on SOM's website, www.SOM.com.

Enclosed are a copy of the referee report, copies of SOM Rule 5.1 and USSF Policy 531-9, and USSF Bylaw 701 (which sets forth due process rights). Please note that SOM Rule 5.1 and USSF Policy 531-9 provide that anyone found to have committed referee abuse shall receive a minimum suspension of three scheduled matches, but both rules allow for a longer period of suspension. Please note that SOM Rule 5.1 also provides that anyone found to have committed referee abuse may be subject to additional discipline, including probation, fines, or enrollment in a referee course or anger management course.

If you have any further questions about procedural issues, you can contact me at (312)555-1204. Please note that I cannot discuss the details of your case.

Sincerely,

Kathy Soccer
SOM Disciplinary Committee Chairperson

Enclosures