



## MINORS | EXCHANGE STUDENT EXCEPTION

Application criteria:

- Player is between the ages of 10 and 17 at the time of registration
- The registering club has **PURELY AMATEUR STATUS** without any legal, financial, or de facto links to ANY professional club domestic or abroad,
- And **ONE (1)** of the below:
  - The duration of the player's academic study program and the duration of the player's intended registration is less than one year, OR
  - The duration of the player's academic study abroad program is longer than one year, but the player is turning 18 in less than one year, OR
  - The duration of the player's academic study abroad program is longer than one year, but there is less than one year of the program remaining.

### FIFA REQUIRED DOCUMENTS

- Documents must be in English, Spanish, German, or French
  - Official notarized translation required with the original document if not in one of the above listed languages

FIFA reserves the right to request additional documents other than those listed below

DOCUMENTS REQUIRED	ACCEPTABLE DOCUMENT TYPES
1. PLAYER'S BIRTH CERTIFICATE	<p><b>Limited the following :</b></p> <ul style="list-style-type: none"> <li>• Original birth certificate (Must contain parentage information)</li> </ul>
2. PLAYER'S PERSONAL IDENTIFICATION DOCUMENT (PID)	<p><b>Limited to ONE (1) of the following :</b></p> <ul style="list-style-type: none"> <li>• Passport (to include photo page)</li> <li>• Government issued National ID card w/photo</li> </ul>
3. BIOLOGICAL PARENTAL/GUARDIAN PERSONAL IDENTIFICATION DOCUMENT (PID)	<p><b>Limited to ONE (1) of the following :</b></p> <ul style="list-style-type: none"> <li>• Passport (to include photo page)</li> <li>• Government issued National ID card w/photo</li> </ul>
4. CLUB STATEMENT <a href="#">(TEMPLATE FOUND HERE)</a>	<p>Letter from registering club must:</p> <ul style="list-style-type: none"> <li>• State club headquarters address</li> <li>• State how first contact with player occurred (i.e. tryouts, walk on etc.)</li> <li>• Signed by club administrator and/or coach</li> </ul>
5. DOCUMENTATION OF EXCHANGE PROGRAM	<p>Exchange program information to include:</p> <ul style="list-style-type: none"> <li>• Student Visa</li> <li>• Program name</li> <li>• Location</li> <li>• Purpose</li> <li>• Funding</li> <li>• Dates of the program</li> <li>• Detailed student schedule</li> <li>• Signature of academic institution</li> </ul>
6. EXCHANGE PROGRAM APPLICATION	<ul style="list-style-type: none"> <li>• Full and complete application signed by the player and/or their biological parents.</li> </ul>



7. CONFIRMATION OF PLAYER'S RETURN	<p><b>Limited to ONE (1) of the following :</b></p> <ul style="list-style-type: none"> <li>• Signed statement from the organizers of the exchange program</li> <li>• Signed statement from Player's biological parents that the player will return to their home country upon completion of the program.</li> </ul>
8. DOCUMENTATION OF ACADEMIC EDUCATION	<p><b>Limited to ONE (1) of EACH the following :</b></p> <ul style="list-style-type: none"> <li>• Signed statement from the player's school in the host country that indicates the start and end date of enrollment.</li> <li>• Signed confirmation of the player's participation in the exchange program from the player's school in their home country.</li> </ul>
9. DOCUMENTATION OF ACCOMMODATION	<p><b>Limited to ONE (1) of EACH the following :</b></p> <ul style="list-style-type: none"> <li>• Host parent(s) passport OR driver's license</li> <li>• Utility bill issued within the last 6 months that contains host parent name, and address</li> </ul>
10. AUTHORIZATION OF HOST PARENTS	<p><b>Limited to the following :</b></p> <ul style="list-style-type: none"> <li>• Signed statement from the player's host parents giving their consent to the player's registration for the club. <ul style="list-style-type: none"> <li>○ Must include the player's name, club name, and host parent signatures.</li> </ul> </li> </ul>
11. BIOLOGICAL PARENTS AUTHORIZATION	<p><b>Limited to the following :</b></p> <ul style="list-style-type: none"> <li>• Signed statement from the player's biological parents giving their consent to the player's registration for the club.</li> <li>• Must include the player's name, club name, and host parent signatures.</li> </ul>

## SUBMISSION INSTRUCTIONS

- Submit electronically in **ONE** (1) email to - [psd@ussoccer.org](mailto:psd@ussoccer.org) and [beth@wvsoccer.net](mailto:beth@wvsoccer.net)
- Copy all required person(s) as outlined by local state registrar, club, team and league requirements
- Subject line must indicate - Clearance type being requested /Player Name/Club Name
  - Example - Exchange Student/John Smith/Kicks Club
- Submit all required documents (see above and review document checklist)
- Attach each document separately to the **ONE** (1) email
- All in PDF format and no larger than 5MB
- Application must contain current and accurate information
- Applications must be submitted a minimum of 30 days prior to official start of club/league play

**NOTE - Submitting at least 30 days prior to the start of official club/team/league play does not guarantee the player will be eligible as process times vary based on clearance type requesting and information submitted.**

## STATUS UPDATES

The Player Status Department will contact applicants to provide updates on applications when available and/or as required throughout the process. Player Status will not respond to emails which solely request a status update of submitted application due to the high volume of applications received.



## APPLICATION TYPE

### FIRST REGISTRATION (FR)

Has the player ever registered or played soccer at any level with an affiliated* team/club/league outside of the United States? (*Meaning I affiliated to the foreign Federation as members are affiliated to USSF)	YES*	NO
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**\*If YES is selected you will need to complete the below section - International Transfer Certificate**

### INTERNATIONAL TRANSFER CERTIFICATE (ITC)

FEDERATION OF LAST REGISTRATION			
FORMER FOREIGN CLUB			
LAST MATCH PLAYED	MONTH	DAY	YEAR
STATUS WITH FOREIGN CLUB	PURELY AMATEUR	PROFESSIONAL	

## PLAYER | BIOGRAPHICAL INFORMATION

PLAYER'S FIFA ID (will not have if FR)				
NAME	LAST	FIRST	MIDDLE	
DATE OF BIRTH	MONTH	DAY	YEAR	
COUNTRY OF BIRTH				
GENDER	MALE	FEMALE	SELF DESCRIBE	
CURRENT U.S. ADDRESS	STREET	CITY	STATE	ZIP CODE



## PARENTS/LEGAL GUARDIANS | BIOGRAPHICAL INFORMATION

MOTHER'S / LEGAL GUARDIAN NAME	MAIDEN	FIRST	MIDDLE
FATHER'S / LEGAL GUARDIAN NAME	LAST	FIRST	MIDDLE
I give permission for my child to register/play soccer with the club listed in this application (SIGNATURE REQUIRED )			

## REGISTERING CLUB INFORMATION **TO BE COMPLETED BY CLUB REPRESENTATIVE**

REGISTRATION DATE OF PLAYER	MONTH	DAY	YEAR
CLUB NAME		FIFA CLUB ID	
STATUS	PROFESSIONAL	PURELY AMATEUR	
GENDER	MEN'S	WOMEN'S	COED
PRIMARY EMAIL			
PRIMARY PHONE NUMBER			
LEAGUE NAME			
STATE ASSOCIATION			
MEMBER ORGANIZATION			

## REGISTERING CLUB PRO AFFILIATION STATUS

FIFA defines a professional affiliation as a legal, financial, or de facto link to a professional club domestic or abroad. This includes but is not limited to summer camps, the use of the training facilities, shared club names, pathway to participate on the full team, sponsorships by the full team, fundraisers, etc.

Responsibility lies with purely amateur club to provide verification that the association is only in the instances listed below:

- If an amateur club ONLY shares a Name with a professional club
- If an amateur club is participating in pro affiliated league solely for level of competitive play

PRO AFFILIATION STATUS	YES *	NO
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**\*If YES is selected player DOES NOT QUALIFY under the regulations outlined. Select the applicable Minor Application Exception and submit. This application will be rejected.**



## CHECKLIST | DOCUMENTS ATTACHED

PLAYER BIRTH CERTIFICATE	YES	NO
PLAYER'S PID	PASSPORT	GOVERNMENT ISSUED NATIONAL ID CARD
PARENTS/LEGAL GUARDIANS PID	PASSPORT	GOVERNMENT ISSUED NATIONAL ID CARD
CLUB STATEMENT	YES	NO
DOCUMENTATION OF EXCHANGE PROGRAM	YES	NO
EXCHANGE PROGRAM APPLICATION	YES	NO
CONFIRMATION OF PLAYER'S RETURN	YES	NO
DOCUMENTATION OF ACADEMIC EDUCATION	YES	NO
DOCUMENTATION OF ACCOMMODATION	HOST PARENT PASSPORT or U.S. DRIVERS LICENSE	HOST PARENT UTILITY BILL
AUTHORIZATION OF HOST PARENTS TO REGISTER TO PLAY	YES	NO
AUTHORIZATION OF BIOLOGICAL PARENTS TO REGISTER TO PLAY	YES	NO

## SIGNATURE

NAME	
TITLE	
I declare that this application, to the best of my knowledge and belief, is true, correct, and complete.	
SIGNATURE	
DATE SUBMITTED	