

CHAPTER ONE
WEST VIRGINIA SOCCER ASSOCIATION
CONSTITUTION (2017)
1.10.1. 1.10.2, 1.10.3, 1.10.5 2023 Addition in BOLD

1.1 NAME

The name of this organization is West Virginia Soccer Association. Herein after called WVSA.

1.2 PURPOSE

To foster and advance the cause of soccer within the territory under the jurisdiction of the WVSA. The primary purpose is to plan, establish, approve and administer all rules and regulations of all play sponsored by and under this association, servicing of basic coaching clinics, referee clinics, assessments and training and grading on "as needed" basis.

1.3 BOUNDARIES

Boundaries of WVSA shall consist of all that certain territory defined by the legal boundaries of the State of West Virginia.

1.4 COLORS

The representative colors of WVSA shall be royal blue and gold.

1.5 ORGANIZATION

The WVSA shall operate pursuant to the laws of the State of West Virginia and the United States of America.

1.6 AFFILIATION

The WVSA shall be affiliated with the United States Soccer Federation, Inc., and the United States Amateur Soccer Association and the United States Youth Soccer Association. The WVSA will recognize and comply with their authority and pay the appropriate annual affiliation fees and registration fees.

1.7 NON-PROFIT STATUS

The WVSA shall maintain its non-profit status in accordance with Internal Revenue Code 501 (C.3.)

1.8 HEADQUARTERS

The headquarters of the WVSA shall be within its territorial boundaries as defined in 1.3. The WVSA headquarters shall be determined from time to time by the voting members of the WVSA (herein after referred to as the association) or by the Board of Directors in whom the association may vest such authority. All general meetings shall be held within the territorial limits defined in 1.3.

1.9 JURISDICTION

The WVSA shall have jurisdiction over all member associations, referees, coaches and players affiliated with it. Each member association shall retain its own autonomy, but will adhere to the constitution, by-laws and rules and regulations of the WVSA, USSF, USYSA and USASA and will comply with their authority.

1.10 ADMINISTRATION

1.10.1 Government of WVSA

The WVSA shall be governed by its members which shall consist of the executive officers of the association, the commissioners and the recognized delegate from each member association in good standing, each of whom shall be entitled to their association's vote(s). No delegate or officer shall be entitled to vote on behalf of more than one office or association. Only the recognized delegates or officer will have the right to speak at the meeting. Any executive officers or delegates may introduce anyone to speak provided he has the permission of the chair.

1.10.1.1 Elections: All elections shall take place at the AGM. Special Elections may take place at a General Meeting or a Special Meeting.

.A All executive Officers shall be elected by all voting members present. (President, EX VP Sec/Treas)

.B The VPs Shall be elected by the voting members present from the respective Divisions.

.C District Commissioners shall be elected by the members of the division present.

.D At Large Members shall be elected by the members of the respective Division or group present.

1.10.1.2 Nominations Any individual member, WVSA Club, Association, League or affiliate may nominate someone to run for a WVSA office.

A. Executive Officers may be nominated by any WVSA member.

B. Division VPs may be nominated by members of their respective Divisions

C. District Commissioner may be nominated by members of their respective Districts

D. At Large Members may be nominated by members of their Division or class of member.

E. Nominations must be submitted to the Governance Committee on the proper form by 30 Days prior to the date of election.

E.1 Nominees must agree to accept election and to fulfil the duties of the office.

2. Nominees must complete all required WVSA Participant Safety Certification and Background Check prior to election.

3. The Governance Committee will present a slate of officers at least 15 Days prior to election and certify that all candidates are qualified to be elected.

4. Nominations shall not be allowed from the floor of any meeting.

1.10.2 Annual General Meeting

The AGM of the WVSA shall be held in January, February or March of each year as determined by the executive committee with a minimum of thirty days' notice to the membership, which shall include the meeting agenda. The order of business for such meeting shall be:

Roll Call and Vote Accreditation

Approval of minutes of previous meeting

Communications

Unfinished business

Reports of the Executive Committees / Board of Directors

Reports of Chairman of Standing Committees

Reports of Officers

Amendments to Constitution and by-laws

Election of Officers

New Business **(to include changes in membership fees)**

Adjournment

1.10.3 General Meetings

The general membership shall meet as determined by the Board of Directors with a minimum of thirty days notice to the membership. The order of business for such a meeting shall be:

Roll Call

Approval of minutes of previous meeting

Communications

Continuing business

Reports of Officers and Committees

New Business **(to include changes in membership fees)**

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Adjournment

1.10.4 Special Meetings

Special meetings of the WVSA for any purpose or purposes, unless otherwise prescribed by the stature or be the constitution and by-laws, may be called by the president. Business transacted at all special meetings shall be confined to the purpose stated in the notice of the meeting.

1.10.5 Board of Directors

The business and affairs of the WVSA shall be managed by its board of directors, which shall consist of the executive officer, district commissioners and at-large members of this association, each of whom shall have one vote, in accordance with 1.10.1 hereof. The board of directors shall transact all business of the WVSA and shall have the power to enforce the laws of the game, rules of the United States Soccer Federation and the constitution and by-laws and rules and regulations of this association. **Shall establish the fiscal year and the annual budget of the association.**

1.10.5.1 Meetings of the Board of Directors

The Board of Directors shall meet a minimum of four times a year. Such meetings shall

be held at the discretion of the president at a time and place appointed by him with a minimum of ten days notice to all members.

1.10.5.2 Executive Officers

The executive officers shall be elected for a term of two years and may succeed themselves in office. Elections shall be held at the annual general meeting with one half of the executive committee being elected each year in the following manner:

President	Even year
Exec. VP	Odd year
Secretary/Treasurer	Even year
VP Adult	Odd year
VP Youth	Even year
Past President ratified	Even year

All officers shall be elected by the general membership with the Division VPs elected by their respective Divisions.

The term of office shall be from April 1 of the year of election to March 31 of the last year of the term of office.

1.10.5.3 Actions of the Board of Directors Ratified

All actions of the board of directors shall be ratified by the membership at its next meeting. The board of directors may delegate its authority to an executive committee which shall conduct business between meetings of the board of directors.

1.10.5.3.1 Executive Committee

Membership shall consist of president, executive vice president, the vice presidents (2), treasurer and immediate past president.

1.10.5.3.2 Meetings of the Executive Committee Meetings shall be at the call of the president or any three members. Meetings may be held in person or by conference call. Any three members shall constitute a quorum.

1.10.5.3.3 Actions of the Executive Committee

All actions of the executive committee shall be ratified by the board of directors at its next meeting

1.10.5.4 District Commissioner

Each district, as established by the board of directors shall have one representative on the board of directors. There shall be an even number of districts.

1.10.5.4.1 Election

District commissioners shall be elected to the board of directors by the general membership of each district. The district commissioner shall be elected to a two-year term in alternating years at the annual general meeting. D1, 3 and 5 in Odd Years, D2, 4 and 6 in Even Years.

1.10.5.5 At Large Members

The division's and the affiliate members shall each elect one member to the board of directors at the annual general meeting. They shall be elected in alternating years for a two year term in the year opposite the election of that division vice president. Affiliate members shall elect in even years.

1.11 AUTHORITIES AND COMPLIANCE

1.11.1 The WVSA will do the following

1.11.1.1 comply with all bylaws, policies, and requirements of the Federation, to the extent applicable.

1.11.1.2 submit to the Federation annually, for approval, copies of its constitution or articles of incorporation, bylaws, policies, procedures, rules, and regulations. not later than 90 days after adoption.

1.11.1.3 submit to the Federation the current annual reports and financial statements within 90 days after the start of the Federation's seasonal year.

1.11.1.4 register with the Federation at least once each seasonal year the names and addresses of all players, coaches, and team and organization administrators.

1.11.1.4.1 all such individuals shall have the membership rights accorded to them under Federation bylaws.

1.11.1.5 pay all fees due the Federation, USASA and USYSA by the deadlines that the fees are required to be paid

1.11.1.6 comply with the Amateur Sports Act, to the extent applicable.

1.11.2 Except as provided for in Federation, USASA and USYSA bylaws WVSA has exclusive jurisdiction over its own programs and activities.

1.11.2.1 sanction must be obtained from the Federation prior to conducting any international soccer competition.

1.11.3 State Association Responsibilities.

1.11.3.1 Membership in WVSA shall be open to any soccer player, coach, trainer, manager, administrator and official not subject to suspension under US Soccer law 241, section 4 and to any Adult soccer organization located in WV. (Chapter 2)

1.11.3.2 WVSA shall not discriminate against any individual on the basis of race, color, religion, age, sex or national origin.

1.11.3.3 The US Soccer articles of incorporation, bylaws, policies and requirements take precedence over and supersede the governing documents and decisions of WVSA and its members to the extent applicable under state law, and WVSA and its members will abide by those articles, bylaws, policies and requirements.

1.11.3.4 WVSA will not join any organization that has requirements that conflict with US Soccer articles, bylaws, policies and requirements.

1.11.3.5 WVSA will abide with US soccer bylaws, policies and requirements on interplay.

1.11.3.6 WVSA shall have a Board of Directors elected by the membership. (Chap 1 1.10.5.)

1.11.3.7 All actions taken by the Board of Directors, Executive Committee, officers and committees of WVSA shall be reported to the membership in accordance with Article 1.10.5 of the WVSA Constitution.

1.11.3.8 WVSA will do the following:

1.11.3.8.1 provide annually to US Soccer copies of the WVSA Constitution, bylaws, policies and procedures, rules and regulations;

1.11.3.8.2 submit changes to those documents to the Federation for approval not later than 90 days after adoption;

1.11.3.8.3 make copies of those documents available to the membership.

1.11.3.9 WVSA will provide equitable and prompt hearing and appeal procedure to guarantee the rights of individuals to participate and compete. (Chapter 4)

1.11.3.10 WVSA has policies prohibiting sexual and physical abuse and shall insure that those policies meet the criteria established by US Soccer subject to any contrary requirements of WV State Law. (Chapter 2)

1.11.3.11 WVSA will allow US Soccer to review all documents and procedures, on request, not less than once every four years to determine compliance with US Soccer articles, bylaws, policies and procedures.

1.12 DISSOLUTION If for any reason the WVSA intends to dissolve US Soccer shall be notified immediately. The assets of WVSA shall be held for 1 year by one of the member assoc. of WVSA. If a new State assoc. is formed the assets of WVSA shall be transferred to the new State Assoc. If a new assoc. is not formed the assets shall be distributed among the remaining members of WVSA in accordance with WV State Law and US Soccer bylaws.

1.13 AMMENDMENTS

This constitution may be amended at the AGM. Any amendments must be published to the membership 30 days in advance of the AGM.

1.13.1 Three fourths of the members present and voting are required to amend this constitution, providing a quorum is present.

1.13.2 Amendments are effective at the close of the AGM.